

DEMAREST BOARD OF EDUCATION

REGULAR MEETING AGENDA

Virtual Meeting Via [zoom](#)
November 17, 2020
6:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.
Absent:
Also present: Mr. Fox, Superintendent and Ms. Trainor, Interim Business Administrator/
Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
 - 1. Student matter – legal
 - 2. Personnel matter
- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.

Absent:

Also present: Mr. Fox, Superintendent and Ms. Trainor, Interim Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

- October 13, 2020 COW and Regular Session Meeting Minutes
- October 13, 2020 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

A. Move to open the meeting to public comment limited to agenda items.

B. Public comment.

C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following, substitute teacher(s) for the remainder of the 2020/2021 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Peter Martin

2. Move to approve the provisional employment of Abigail Benemerito as substitute nurse, for the remainder of the 2020/2021 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7

3. Move to approve the employment of the following, substitute teachers for the remainder of the 2020/2021 school year, as recommended by the Chief School Administrator:

- Francesca Fanelli
- Amelia Tararico
- Samuel Suhotliv

4. Move to accept the notice of retirement of Dixie Nolan, first grade teacher at County Road School, PCR 2010-030-200-00002, account code 11-120-100-101-030-00-00, effective December 1, 2020, as recommended by the Chief School Administrator.
5. Move to approve Madison Bonavita, first grade teacher at County Road School, BA step 1, effective, December 1, 2020 through June 30, 2021, PCR 2010-030-200-00002, account code 11-120-100-101-030-00-00, as recommended by the Chief School Administrator.
6. Move to approve Caitlin Ross, 5th grade teacher at Demarest Middle School BA, Step 1, effective December 1, 2020 through June 30, 2021, PCR 2050-040-200-00002, account code 11-120-100-101-040-00-07, as recommended by the Chief School Administrator.
7. Move to approve the following mentor/mentee, for the remainder of the 2020/2021 school year, as recommended by the Chief School Administrator:

Mentor	Mentee
Christine Reynolds	Caitlin Ross

B. Instruction – Pupils/Programs

1. Move to approve the following contract with Bergen County Special Services School District, Educational Enterprises Division for the 2020/2021 school year, as recommended by the Chief School Administrator:

Student ID	Service	Cost
8431005533	Assistive technology evaluation	\$900.00

2. Move to approve a non-domiciled tuition agreement with Iris and Kevin Shamus (parents) for their child to attend fifth grade at a rate of \$20,831.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. Move to approve administrative unpaid leave of absence for Noreen Buoye, teacher assistant at Luther Lee Emerson School, PCR 5020-050-500-00001, budget code 11-190-100-106-050-00-00 effective November 13, 2020 through January 12, 2020, with a return to work date of January 13, 2020, as recommended by the Chief School Administrator.
2. Move to approve the employment of the following Instructional Aide, not to exceed 29 hours per week, for the 2020/2021 school year, as recommended by the Chief School Administrator.

School/position	Name	Step	Account Code PCR
DMS Special Education Aide	Samuel Suhotliv	1	11-213-100-106-040-00-15

D. Support Services – Board of Education

1. Move to approve the first reading of Policy(ies) and Regulation(s) as recommended by the Chief School Administrator:

9130 Public Complaints and Grievances – Policy & Regulation
0152 – Board Officers –Bylaw
1581 – Domestic Violence – Policy (M)
1581 - Domestic Violence - Regulation (M) (NEW)
2422 - Health and Physical Education (M)
5330 - Administration of Medication - Policy & Regulation (M)
7423 - Supervision of Construction - Policy (M)
8210 - School Year – Policy
8220 - School Day - Policy (M)
8220 - School Closings - Regulation
8462 - Reporting Potentially Missing or Abused Children - Policy (M)
1649 – Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) - Policy (M) (NEW)
2270 - Religion in Schools -Policy
2431.1 – Heat Participation Policy for Student-Athlete Safety - Policy (M)
2622 – Student Assessment - Policy (M)
5111 – Eligibility of Resident/Nonresident Students - Policy & Regulation (M)
5200 - Attendance - Policy & Regulation (M)
5320 – Immunization - Policy & Regulation
5610 – Suspension - Policy & Regulation (M)
5620 - Expulsion – Policy (M)
8320 - Personnel Records – Policy & Regulation (M)
1620 – Administrative Employment Contracts Policy
2431 – Athletic Competition - Policy (M)
2431.1 – Emergency Procedures for Athletic Practices and Competitions - Regulation (M)
2451 – Adult High School - Policy (M)
2464 – Gifted and Talented Students - Policy (M)
5330.05 – Seizure Action Plan – Policy & Regulation (M) (NEW)
6440 – Cooperative Purchasing - Policy (M)
6470.01 - Electronic Funds Transfer and Claimant Certification – Policy & Regulation (M) (NEW)
7440 - School District Security – Policy & Regulation (M)
7450 – Property Inventory - Policy (M)
7510 – Use of School Facilities – Policy & Regulation (M)
8420 – Emergency and Crisis Situations - Policy (M)
1648 - Restart and Recovery Plan (M) (Revised) Policy
1648.03 - Restart and Recovery Plan - Full-Time Remote Instruction (M) (New) Policy
0164.6 Remote Public Board Meeting During a Declared Emergency Policy

2. Move to approve the second and final reading of Policy(ies) and Regulation(s) as recommended by the Chief School Administrator:

1648.02 - Remote Learning Options for Families (M) (New) Policy

3. Move to approve acceptance of the following school bus emergency evacuation drills in compliance with NJAC 6A:27-11.2., as recommended by the Chief School Administrator:
 - A drill for seventh and eighth grade students at Demarest Middle School was conducted on October 1, 2020 and October 23, 2020 in the Middle School parking lot (basketball court area) supervised by Principal Jon Regan.
 - A drill for County Road School was conducted on October 22, 2020 in the school parking lot supervised by teacher in charge Gina Long and nurse Kelly Tiscornia.
 - A drill for Luther Lee Emerson School was conducted on October 22, 2020 in the school parking lot supervised by Principal Frank Mazzini and nurse Cindy Paspalas.
4. Move to approve and authorize the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2020/2021 School Year, as recommended by the Chief School Administrator.
5. Move to approve the memorandum of agreement for Antoinette Kelly, Business Administrator/Board Secretary, effective December 1, 2020 through June 30, 2021, as approved by the Executive County Superintendent, and as recommended by the Chief School Administrator.
6. Move to approve the submission of Alyssa's Law grant application noting that local funds were available for the amount that exceeded the grant monies, as recommended by the Chief School Administrator.
7. Move to approve the in-district tuition rate for Demarest Early Learners preschool at \$10,000.00 for the 2021/2022 school year, as recommended by the Chief School Administrator.
8. Move to approve Demarest Early Learners preschool aftercare fee of \$60.00 per month on full school days, for the 2021/2022 school year, as recommended by the Chief School Administrator.
9. Move to approve the Student Safety Data System (SSDS) for the reporting period of January 1, 2020 to June 30, 2020, as recommended by the Chief School Administrator.
10. Move to approve and submit New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR) for the 2020-2021 School Year, as recommended by the Chief School Administrator.
11. Move to adopt the following resolution to acknowledge the service of Dixie Nolan, as recommended by the Chief School Administrator:

WHEREAS, Dixie Nolan dedicated her time and services to the children of Demarest and the Demarest Board of Education, and
WHEREAS, her dedication served as a model of service to the community,
NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Dixie Nolan in recognition of her eighteen years of dedicated service to the Demarest Board of Education.

E. Support Services – Fiscal Management

1. Move to confirm the October 30, 2020 payroll in the amount of \$421,712.93.
2. Move to confirm the November 15, 2020 payroll in the amount of \$423,781.35.
3. Move to approve the October 2020 in office checks in the amount of \$285,085.02 and November 17, 2020 budget checks in the amount of \$236,862.57 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$515,732.91
12 Capital Outlay	\$ 5,115.00
20 Special Revenue Fund	<u>\$ 1,099.68</u>
Total Bills:	\$521,947.59

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Deborah Trainor certify that as of October 31, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the September 2020 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. Move to confirm the following budget transfer for October 2020:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-213-610	Health Service Supplies	\$3,150.00

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-262-610	General Supplies	\$3,150.00

F. Other

1. Move to adopt the following resolution:
BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday December 15, 2020 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.
BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.